

Applicant Ref: _____
(Office use only)

LYRIC

APPLICATION FORM

Scenic Construction Apprentice

Thank you for your interest in this position. To apply, please complete the Application Form, and the separate Equal Opportunities Monitoring Form.

Please submit completed forms by email to recruitment@lyrictheatre.co.uk by 5pm on Tuesday 31st May 2022.

Applications received after this time cannot be accepted

It is anticipated that Interviews will take place during week commencing 6th June 2022.

APPLICANTS, PLEASE NOTE

- Each section of this Application Form must be fully completed.
- Applicants should particularly note the contents of the Job Description and demonstrate on their Application Form how they meet the criteria.
- The decision to shortlist will be based solely on the information you provide in this Application Form.
- Only applications containing all the information which has been sought will be considered.
- CVs will not be considered.
- Canvassing will disqualify.
- We will acknowledge receipt of Applications.
- We are planning face to face interviews at The Lyric Theatre. Should this not be possible, interviews will take place via Zoom.

The Lyric Theatre is an Equal Opportunities Employer

We particularly welcome applications from People of the Global Majority, disabled and LGBTQI+ candidates who are under-represented across the sector.

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Section 1: PERSONAL DETAILS

Surname	
Forename:	
Title:	
Home Address:	
Tel Number (Daytime):	
Email Address:	

Do you hold a current full UK Driving Licence and have access to a car?

YES / NO

(This criterion will be waived in the case of an applicant with a disability which debars them from driving a car, but who is able to make suitable alternative arrangements which enables them to perform the full range of duties associated with the post).

Section 2: EMPLOYMENT AND VOLUNTARY EXPERIENCE

If you have an employment history, please share it with us, including any voluntary positions relevant to the Job Description.

Dates From/To (Month/Year)	Name and Address of Employer	Role Title; Key Responsibilities and Achievements

Section 3: TRAINING AND QUALIFICATIONS

Please give details of any other qualifications, training or courses that might be relevant to the Job. Please note that we are not asking for a list of qualifications gained at school, or in further education, other than those required under the Essential Criteria below. We are asking for information you want to share about experience as relevant to the Job Description.

Dates From/To (Month/Year)	Training Provider	Qualifications or certificates (if any), or Brief Description

Section 4: CRITERIA, SKILLS & INTERESTS

Please demonstrate by way of providing evidence and examples on how you meet the following criteria, skills, or interests as per the Job Description:

Essential Criteria - *Please demonstrate that you are aged 18 or above and have five GCSEs including a Grade D or above in Maths and English (Provide details)*

Desirable Criteria - **Please demonstrate by way of providing evidence and examples of the following:**

- Previous woodworking experience (this could be at school, home, workplace etc.);
- Full clean driving license and own transport.

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Required Skills - Please demonstrate by way of providing evidence and examples of the following:

- A strong work ethic and a commitment to supporting the work of the Lyric Theatre Workshop;
- Ability to work as part of a team;
- Good time management skills;
- Punctuality;
- A genuine interest in learning;
- A genuine interest in fabrication;
- A genuine interest in developing a career;
- Ability to be hands on and proactive;
- Fitness and stamina to fulfil the requirements of the post including the ability to work at height.

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Required Interests - Please demonstrate by way of providing evidence and examples of the following:

- Interest in Wood and/or metal work:
- Interest in CAD/CAM software:
- Interest in developing skills in rigging.

Skills & Behaviours - Please demonstrate by way of providing evidence and examples how you exhibit the following qualities:

- Self-motivated and proactive;
- A high level of personal drive and energy;
- Calm and confident with excellent interpersonal skills;
- Ability to collaborate and be flexible in a pressured working environment.

Section 5: REFERENCES

Please name two referees (not relatives) at least one of whom should have knowledge of your present/most recent work and be in a supervisory/managerial capacity. If you do not wish a reference to be taken up prior to interview, please indicate below.

Name:		Name:	
Occupation:		Occupation:	
Address:		Address:	
Postcode:		Postcode:	
Daytime Telephone No: <i>(Please Include dialing code)</i>		Daytime Telephone No: <i>(Please Include dialing code)</i>	
Email address:		Email address:	
Can we contact this referee prior to interview?		Can we contact this referee prior to interview?	
Yes / No		Yes / No	

NB: Whilst the information given in this application is confidential, applicants are advised that legal processes may require the organisation to disclose the form to certain statutory bodies and, in some circumstances open Tribunal.

Section 6: DECLARATION

I confirm that the information provided in this application is truthful and accurate. I have omitted no facts that could affect my employment. I understand that any false misleading statements could place any subsequent employment in jeopardy. I understand that any employment entered into is subject to documentary evidence of my right to work in the UK and satisfactory references. I expressly consent to personal data contained within this form being recorded for the purposes of assessing suitability for the post and may form the basis of any subsequent personnel file.

Signed: _____

Print Name: _____

Date: _____

The Lyric Theatre will process the personal data that you have supplied on this application form in accordance with the terms of the privacy notice for job applicants which is included with your recruitment pack. The Company will only process your personal data where it has a lawful basis for such processing.